

2010 Terms and Conditions

Next Step Ministries, Inc

PAYMENTS

Payment for a Next Step Ministries mission trip is separated into a deposit and two scheduled payments:

Payment 1: \$50 nonrefundable deposit per person reserves space on a trip

Payment 2: 50% of the balance due March 15, 2010

Payment 3: Total balance due May 15, 2010

Registration fees are in U.S. dollars. Payment can be made by check, cash, or money order. If payment is not received by the due date, reserved space(s) may be cancelled.

REGISTRATION

Your first payment, a \$50 nonrefundable deposit per person, reserves space on a trip.

Participants can be added until the mission trip reaches capacity by paying a \$50 (nonrefundable) deposit per person.

If you cannot agree to the terms stated in this document, you have three business days after registering your group to contact Next Step Ministries to cancel and receive a full refund.

CANCELLATIONS and ADDITIONS

If you wish to cancel your group or reduce the number of participants, you must contact Next Step Ministries to adjust your account.

If you cancel a participant, the deposit will be forfeited. Forfeited deposits cannot be transferred to an account balance or to another group. However, forfeited deposits may be used to add a new participant to your group.

Registration amounts paid (less deposit amounts) are refundable when the Registration Team is notified at least 30 days before the start of your trip.

The entire mission trip fee will be forfeited for cancellations less than 30 days from the start of your trip.

You may add a participant to any trip with space available up to 30 days prior to a trip. All application and payment procedures will apply.

PARTICIPANT ELIGIBILITY

Participants arriving, but not matching the age/grade requirements, will be sent home at the expense of your group.

ELIGIBILITY

Junior High Trips: Students age 11+ or entering the 6th Grade in the fall

High School Trips: Students age 14+ or entering the 9th grade in the fall

College Trips: Students age 18-25

Adult chaperones must be age 21+

ADULT PARTICIPANTS

Adults serve on project teams with youth. Bring a minimum of 1 adult for every 6 youth. If you register both males and females, bring at least 1 adult male and 1 adult female. Please note: adults from your church who serve as trip staff do not count towards the 1-to-6 adult/youth ratio.

ADULT BACKGROUND CHECKS

Each adult (age 21 and older) participating with your group will be required to get a national background check. Your church will need to have a qualified service provider run a National Criminal Indicator Database Search that includes Social Security Number verification. Your church will retain the background check documentation and send Next Step Ministries a signed Verification Form that all adults are eligible to attend.

SITE AVAILABILITY / WAITLISTS

Groups are registered on a first-come, first-served basis. If your first trip choice has reached capacity, we'll contact you by phone or e-mail. You'll be offered placement on a waiting list for your first choice, or you can be registered for your second/third choice with the option to be placed on the waitlist for your first choice.

Deposits are required to be placed on a waitlist. However, deposits will be refunded if spots do NOT become available for your group. On the other hand, if your group gets into a mission trip, the normal deposit, payment, and cancellation terms apply.

Next Step Ministries reserves the right to add, cancel, or change a trip, including location, itinerary, and participant age requirement.

CONFIRMATION/COMMUNICATION

When registering, you'll designate a "primary contact" for your group. The primary contact will receive all mission trip communications.

By registering for a mission trip, you understand and agree to the following:

This individual will be responsible for relaying information to your group and distributing, collecting, and returning all required forms to Next Step Ministries at least 30 days before your trip starts.

Each registrant will need to complete a Participant Information Form and sign the Participation and Release Agreement—available in the Winter. By doing so, each participant will agree to abide by the "Code of Conduct." If you would like to view the "Code of Conduct," visit www.nextstepministries.com or call 1.866.534.2009 to request a copy.

TRANSPORTATION

All groups must bring adult drivers with vehicles that can be used the entire week to transport project crews to and from sites (excluding the Bahamas Sites). Vehicles need to have a minimum capacity of six (with seatbelts). If your group charters a bus, it must be available for use in transporting participants to and from the worksite.

TOOLS/SUPPLIES/PASSPORTS

In the Winter of 2010, Next Step Ministries will provide a detailed list of “items to bring.” Trip participants should expect to bring items such as Hammers, Tape Measures, Speed Squares, and Nail Aprons in order to complete projects.

Both Bahamas locations require a valid U.S. passport.

INSURANCE AND LIABILITY

It is required for all participants to have sufficient medical and/or travel insurance. For additional insurance information and requirements please contact Nick Cocalis at 1.866.534.2009.

ACKNOWLEDGEMENT

The appropriate trip leader (most likely a youth pastor) must sign and date below acknowledging that he/she has read the terms and conditions, fully understands them in their entirety and agrees to abide by their stated regulations and deadlines. (Please send us a signed copy with your registration form.)

Signature: _____

Date: _____